UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 10
1200 Sixth Avenue
Seattle, WA 98101

JAN 12 2005

Reply To
Attn Of: OCE-126

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Jeffrey Jones, Chairman, President and Chief Executive Officer
JCI Jones Chemicals, Inc.
1515 Ringling Blvd.
Ste 900
Sarasota, FL 34236

Re: Expedited Settlement Agreement for Risk Management Program Violations
Docket No. CAA-10-2005-0067

Dear Mr. Jones:

The United States (U.S.) Environmental Protection Agency (EPA) has authority under Section 113 of the Clean Air Act (the Act) to pursue civil penalties for violations of the Section 112(r)(7) Risk Management Program (RMP) regulations found at 40 C.F.R. Part 68. Enclosed is an Expedited Settlement Agreement (ESA) that addresses RMP violations observed at JCI Jones Chemicals (JCI Jones) in Tacoma, Washington, as documented in the enclosed Risk Management Program Inspection Findings, Alleged Violations, and Proposed Penalty Summary (Summary) and the Risk Management Program Inspection Findings, Alleged Violations and Proposed Penalty Sheet (Sheet). As explained in more detail in the enclosed documents, our preliminary calculations indicate that an appropriate penalty to resolve these violations is **$5,925**.

EPA encourages an expeditious settlement of easily correctable violations such as the violations cited in the enclosed ESA. The ESA complies with the Consolidated Rules of Practice Governing the Administrative Assessment of Civil Penalties, Issuance of Compliance or Corrective Action Orders, and the Revocation, Termination or Suspension of Permits: Final Rule, 40 C.F.R. Part 22.

You may resolve the cited violations by mailing a check for the penalty as set out below, and signing and returning the original ESA within 45 days of your receipt of this letter. EPA, at its discretion, may grant one 45-day extension for cause upon request. Please be advised that the

ESA contains a discounted, non-negotiable penalty amount which is lower than the amount calculated under EPA's Combined Enforcement Policy for Section 112(r) of the Act.

The ESA, when executed by both parties, is binding on EPA and JCI Jones. Upon receipt of the signed original document, EPA will take no further action against JCI Jones for the violations cited in the ESA. EPA will neither accept nor approve the ESA if returned more than 45 days after the date of Solar's receipt of this letter, unless an extension has been granted by EPA.

If JCI Jones does not pay the penalty and return the signed original ESA within 45 days of receipt (90 days if an extension has been granted), this settlement offer will be automatically withdrawn, without prejudice to EPA's ability to file another enforcement action for the cited violations. EPA may seek penalties of up to $27,500 per day for each violation ($32,500 per day after March 15, 2004).

JCI Jones is required in the ESA to certify that it has corrected the violations and paid the penalty. The payment for the penalty amount must be in the form of a cashier's check or certified check payable to the "Treasurer, United States of America" with the docket number of the ESA on the check. The docket number is located at the top left corner of the ESA.

Payment of the penalty amount shall be sent via certified mail to:

Mellon Client Services Center
EPA Region 10
500 Ross Street
P.O. Box 360903
Pittsburgh, PA 15251-6903

The signed original ESA with a copy of the check must be sent via certified mail to:

Office of Environmental Cleanup
U.S. Environmental Protection Agency
1200 Sixth Avenue, Mail Stop ECL-116
Seattle, Washington 98101
Attn: Kelly Huynh, 112(r) Enforcement Coordinator

After the Regional Administrator signs the original ESA and it is filed with the Regional Hearing Clerk, EPA will send JCI Jones a file-stamped copy.

By the terms of the ESA, and upon EPA's receipt of the signed original ESA, JCI Jones waives its opportunity for a hearing pursuant to Section 113 of the Act. While terms of the ESA are non-negotiable, should JCI Jones have any other questions regarding this ESA process, please contact Kelly Huynh, 112(r) Enforcement Coordinator, at (206) 553-1679.

Sincerely,

Philip M. Wong, Unit Manager
Compliance Monitoring Unit
Office of Compliance and Enforcement

Enclosures: Expedited Settlement Agreement
Risk Management Program Inspection Findings, Alleged Violations and Proposed Penalty Summary (Summary)
Risk Management Program Inspection Findings, Alleged Violations and Proposed Penalty Sheet (Sheet)
Penalty Schedule
Expedited Settlement Penalty Matrix and Worksheet

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 10
1200 Sixth Avenue
Seattle, WA 98101

EXPEDITED SETTLEMENT AGREEMENT

DOCKET NO: CAA-10-2005-0067
This ESA is issued to: JCI Jones Chemicals, Inc.
1515 Ringling Blvd.
Ste 900
Sarasota, FL 34236

This Expedited Settlement Agreement (ESA) is being entered into by the Complainant, U.S. Environmental Protection Agency Region 10 (EPA), and by Respondent pursuant to Section 113(a)(3) and (d) of the Clean Air Act, 42 U.S.C. § 7413(a)(3) and (d), and by 40 C.F.R. § 22.13(b). On August 18, 2004, EPA obtained the concurrence of the U.S. Department of Justice, pursuant to Section 113(d)(1) of the Act, 42 U.S.C. §7413(d)(1), to pursue this administrative enforcement action.

ALLEGED VIOLATIONS

On August 5, 2004, an authorized representative of the EPA conducted a compliance inspection of Respondent's facility to determine compliance with the Risk Management Plan (RMP) regulations promulgated under Section 112(r) of the Act. EPA found that Respondent had violated regulations implementing Section112(r) of the Act at 40 C.F.R. Part 68 by failing to comply with the regulations as noted on the Attached Risk Management Plan Inspection Findings, Alleged Violations and Proposed Penalty Summary (Summary) and the Risk Management Plan Inspection Findings, Alleged Violations and Proposed Penalty Sheet (Sheet), which are hereby incorporated by reference.

SETTLEMENT

In consideration of Respondent's size of business, its full compliance history, its good-faith effort to comply, and other factors as justice may require, and upon consideration of the entire record, the parties enter into the ESA in order to settle the violations, described in the attached Summary and Sheet for the total penalty amount of **$5,925**.

This settlement is subject to the following terms and conditions:

Respondent, by signing below, waives any objections that it may have regarding jurisdiction, neither admits nor denies the specific factual allegations contained herein and in the Summary and Sheet, and consents to the assessment of the penalty as stated above. Respondent waives its rights to a hearing afforded by Section 113(d)(2)(A) of the Act, 42 U.S.C §7413(d)(2)(A), and to appeal this ESA. Each party to this action shall bear its own costs and fees, if any.

Respondent also certifies, subject to civil and criminal penalties for making a false submission to the United States Government, that Respondent has corrected the violations listed in the attached Summary and Sheet and has sent a cashier's check or certified check (payable to the "Treasurer, United States of America") in the amount of $5,925 in payment of the full penalty amount to the following address:

Mellon Client Services Center
EPA Region 10
500 Ross Street
P.O. Box 360903
Pittsburgh, PA 15251-6903

The docket number of the ESA must be included on the check. (The docket number is located at the top of this ESA.)

This original ESA and a copy of the check must be sent by certified mail to:

Office of Environmental Cleanup
U.S. Environmental Protection Agency
1200 Sixth Avenue, Mail Stop ECL-116
Seattle, Washington 98101
Attn: Kelly Huynh, 112(r) Enforcement Coordinator

Upon Respondent's submission of the signed original ESA, EPA will take no further civil action against Respondent for the alleged violations of the Act referenced in the Summary and Sheet. EPA does not waive its right to any other enforcement action for any other violations of the Clean Air Act or any other statute.

If the signed original ESA with an attached copy of the check is not returned to the EPA at the above address by Respondent within 45 days of the date of Respondent's receipt of it (90 days if an extension is granted), the proposed ESA is withdrawn, without prejudice to EPA's ability to file an enforcement action for the violations identified herein and in the Summary and Sheet.

This ESA is binding on the parties signing below.

This ESA is effective upon filing with the Regional Hearing Clerk.

FOR RESPONDENT:

_____ Date: _____

Name (print): _____

Title (print): _____
JCI Jones Chemicals, Inc.

FOR COMPLAINANT:

_____ Date: _____
Philip M. Wong, Unit Manager
Compliance Monitoring Unit
Office of Compliance and Enforcement

I hereby ratify the ESA and incorporate it herein by reference. It is so ORDERED.

_____ Date: _____
Ronald A Kreizenbeck, Acting Regional Administrator
EPA Region 10

U.S. ENVIRONMENTAL PROTECTION AGENCY

RISK MANAGEMENT PROGRAM INSPECTION FINDINGS, ALLEGED VIOLATIONS AND PROPOSED PENALTY SUMMARY

REASON FOR INSPECTION: This inspection is for the purpose of determining compliance with the accidental release prevention requirements of Section 112(r)(7) of the Clean Air Act (Act), 42 U.S.C. § 7412(r)(7), and the regulations set forth at 40 C.F.R. Part 68. The scope of this inspection may include, but is not limited to: reviewing and obtaining copies of documents and records; interviews and taking of statements; reviewing chemical storage, handling, processing, and use; taking samples and photographs; and any other inspection activities necessary to determine compliance with the Act.

FACILITY NAME JCI Jones Chemicals, Inc.	✱ PRIVATE ☐ GOVERNMENTAL/MUNICIPAL # EMPLOYEES_250_ POPULATION SERVED
FACILITY ADDRESS 1919 Marine View Drive Tacoma, WA 98422	INSPECTION START DATE: August 5, 2004 INSPECTION END DATE:: August 5, 2004
RESPONSIBLE OFFICIAL, TITLE, PHONE NUMBER Scott Donahoe, Vice President, (253) 274-0104	EPA FACILITY ID# 1000 0007 8845
OTHER FACILITY REPRESENTATIVE(S), TITLE(S), PHONE NUMBER(S) Timothy J. Gaffney, Executive Vice President, (585) 538-2314 Donald Shelc, Vice President, (585) 538-2314	INSPECTOR NAME(S), TITLE(S), PHONE NUMBER(S) Harry Bell, Inspector, (206) 553-8183 INSPECTOR SIGNATURE DATE

INSPECTION FINDINGS

IS FACILITY SUBJECT TO RMP REGULATION (40 CFR 68)? ✱ YES ☐ NO

DID FACILITY SUBMIT AN RMP AS PROVIDED IN 68.150 TO 68.185? ✱ YES ☐ NO

DATE RMP FILED WITH EPA:__06___/_16___/_1999_____ DATE OF LATEST RMP UPDATE:_____/_____/_____

1) PROCESS/NAICS CODE:_____42469_____ PROGRAM LEVEL: 1☐ 2☐ 3✱

REGULATED SUBSTANCE:___Chlorine_____ MAX. QUANTITY IN PROCESS:__360,000_____ (lbs)

2) PROCESS/NAICS CODE:_____42469_____ PROGRAM LEVEL: 1☐ 2☐ 3✱

REGULATED SUBSTANCE:___Sulfur dioxide (anhydrous)_____ MAX. QUANTITY IN PROCESS:__24,000_____ (lbs)

DESCRIPTION OF ALLEGED VIOLATIONS

CAA Section 112(r) and its implementing regulations in 40 C.F.R. Part 68 require an owner or operator of a stationary source that has more than a threshold quantity of a regulated substance (listed in § 68.130) in a process, as determined under § 68.115, to develop and implement a Risk Management Plan (RMP) which includes a Hazard Assessment, a Prevention Program and an Emergency Response Program.

An EPA representative inspected the JCI Jones facility on August 5, 2004 Based upon this inspection and subsequent discussions and information-gathering, EPA believes JCI Jones is in violation of portions of the RMP Hazard Assessment and Prevention Program requirements. Specifically, at the time of inspection, JCI Jones was not in compliance with the following sections of the regulation:

Hazard Assessment:

Alternative Release Scenario Analysis: § 68.28(b)(1)(ii), § 68.28(b)(2)(i-v) and § 68.28(e)(2)

Documentation: § 68.39(b)

Prevention Program:

Process Safety Information: § 68.65(d)(1)(iii, v, vii & viii)

Process Hazard Analysis: § 68.67(c)(5), § 68.67(c)(7) and § 68.67(e)

Training: § 68.71(a)(1), § 68.71(b) and § 68.71(c)

DID FACILITY CORRECTLY ASSIGN PROGRAM LEVELS TO PROCESSES? ✱ YES ☐ NO

ATTACHED CHECKLIST(S):
☐ PROGRAM LEVEL 1 PROCESS CHECKLIST ☐ PROGRAM LEVEL 2 PROCESS CHECKLIST ✱ PROGRAM LEVEL 3 PROCESS CHECKLIST

OTHER ATTACHMENTS:✱ Process Program 3 Specific Questions-Penalty Schedule_____

INSPECTION SYMBOL KEY: Y - YES, N - NO, N/A - NOT APPLICABLE, S - SATISFACTORY, M - MARGINAL, U - UNSATISFACTORY

RISK MANAGEMENT PROGRAM INSPECTION FINDINGS, ALLEGED VIOLATIONS AND PROPOSED PENALTY SHEET
Program Level 3 Process Checklist

Facility Name: JCI Jones Chemicals, Inc

Date RMP submitted: 06/16/1999 Date process(es) came online: _____

Section A-Management [68.15]

Management system developed and implemented as provided in 40 CFR 68.15? Comments:	✱S ❑M ❑U ❑N/A
Has the owner or operator:	
1. Developed a management system to oversee the implementation of the risk management program elements? [68.15(a)]	❑Y ❑N ✱N/A
2. Assigned a qualified person or position that has the overall responsibility for the development, implementation, and integration of the risk management program elements? [68.15(b)]	❑Y ❑N ✱N/A
3. Documented other persons responsible for implementing individual requirements of the risk management program and defined the lines of authority through an organization chart or similar document? [68.15(c)]	❑Y ❑N ✱N/A

Section B: Hazard Assessment [68.20-68.42]

Hazard assessment conducted and documented as provided in 40 CFR 68.20-68.42? Comments:	✱S ❑M ❑U ❑N/A
Hazard Assessment: Offsite consequence analysis parameters [68.22]	
1. Used the following endpoints for offsite consequence analysis for a worst-case scenario: [68.22(a)] ✱ a. For toxics: the endpoints provided in Appendix A of 40 CFR Part 68? [68.22(a)(1)] ❑ b. For flammables: an explosion resulting in an overpressure of 1 psi? [68.22(a)(2)(i)] or ❑ c. For flammables: a fire resulting in a radiant heat/exposure of 5 kw/m^2 for 40 seconds? [68.22(a)(2)(ii)] or ❑ d. For flammables: a concentration resulting in a lower flammability limit, as provided in NFPA documents or other generally recognized sources? [68.22(a)(2)(iii)]	✱Y ❑N ❑N/A
2. Used the following endpoints for offsite consequence analysis for an alternative release scenario: [68.22(a)] ✱ a. For toxics: the endpoints provided in Appendix A of 40 CFR Part 68? [68.22(a)(1)] ❑ b. For flammables: an explosion resulting in an overpressure of 1 psi? [68.22(a)(2)(i)] ❑ c. For flammables: a fire resulting in a radiant heat/exposure of 5 kw/m2 for 40 seconds? [68.22(a)(2)(ii)] ❑ d. For flammables: a concentration resulting in a lower flammability limit, as provided in NFPA documents or other generally recognized sources? [68.22(a)(2)(iii)]	✱Y ❑N ❑N/A
3. Used appropriate wind speeds and stability classes for the release analysis? [68.22(b)]	✱Y ❑N ❑N/A
4. Used appropriate ambient temperature and humidity values for the release analysis? [68.22(c)]	✱Y ❑N ❑N/A
5. Used appropriate values for the height of the release for the release analysis? [68.22(d)]	✱Y ❑N ❑N/A
6. Used appropriate surface roughness values for the release analysis? [68.22(e)]	✱Y ❑N ❑N/A
7. Do tables and models, used for dispersion analysis of toxic substances, appropriately account for dense or neutrally buoyant gases? [68.22(f)]	✱Y ❑N ❑N/A

RISK MANAGEMENT PROGRAM INSPECTION FINDINGS, ALLEGED VIOLATIONS AND PROPOSED PENALTY SHEET
Program Level 3 Process Checklist

Facility Name: JCI Jones Chemicals, Inc

8. Were liquids, other than gases liquefied by refrigeration only, considered to be released at the highest daily maximum temperature, based on data for the previous three years appropriate for a stationary source, or at process temperature, whichever is higher? [68.22(g)]	☐Y ☐N ✱N/A
Hazard Assessment: Worst-case release scenario analysis [68.25]	
9. Analyzed and reported in the RMP one worst-case release scenario estimated to create the greatest distance to an endpoint resulting from an accidental release of a regulated toxic substance from covered processes under worst-case conditions? [68.25(a)(2)(i)]	✱Y ☐N ☐ N/A
10. Analyzed and reported in the RMP one worst-case release scenario estimated to create the greatest distance to an endpoint resulting from an accidental release of a regulated flammable substance from covered processes under worst-case conditions? [68.25(a)(2)(ii)]	☐Y ☐N ✱N/A
11. Analyzed and reported in the RMP additional worst-case release scenarios for a hazard class if the a worst-case release from another covered process at the stationary source potentially affects public receptors different from those potentially affected by the worst-case release scenario developed under 68.25(a)(2)(i) or 68.25(a)(2)(ii)? [68.25(a)(2)(iii)]	☐Y ☐N ✱N/A
12. Has the owner or operator determined the worst-case release quantity to be the greater of the following: [68.25(b)] ✱ a. If released from a vessel, the greatest amount held in a single vessel, taking into account administrative controls that limit the maximum quantity ? [68.25(b)(1)] ☐ b. If released from a pipe, the greatest amount held in the pipe, taking into account administrative controls that limit the maximum quantity? [68.25(b)(2)]	✱Y ☐N ☐ N/A
13a. Has the owner or operator for toxic substances that are normally gases at ambient temperature and handled as a gas or liquid under pressure :	
13.a.(1) Assumed the whole quantity in the vessel or pipe would be released as a gas over 10 minutes? [68.25(c)(1)]	✱Y ☐N ☐ N/A
13.a.(2) Assumed the release rate to be the total quantity divided by 10, if there are no passive mitigation systems in place? [68.25(c)(1)]	✱Y ☐N ☐ N/A
13.b. Has the owner or operator for toxic gases handled as refrigerated liquids at ambient pressure:	
13.b.(1) Assumed the substance would be released as a gas in 10 minutes, if not contained by passive mitigation systems or if the contained pool would have a depth of 1 cm or less? [68.25(c)(2)(i)]	☐Y ☐N ✱N/A
13.b.(2) [Optional for owner / operator] Assumed the quantity in the vessel or pipe would be spilled instantaneously to form a liquid pool, if the released substance would be contained by passive mitigation systems in a pool with a depth greater than 1 cm? [68.25(c)(2)(ii)]	☐Y ☐N ✱N/A
13.b.(3) Calculated the volatilization rate at the boiling point of the substance and at the conditions specified in 68.25(d)? [68.25(c)(2)(ii)]	☐Y ☐N ✱N/A
13.c. Has the owner or operator for toxic substances that are normally liquids at ambient temperature:	
13.c.(1) Assumed the quantity in the vessel or pipe would be spilled instantaneously to form a liquid pool? [68.25(d)(1)]	☐Y ☐N ✱N/A

13.c.(2) Determined the surface area of the pool by assuming that the liquid spreads to 1 cm deep, if there is no passive mitigation system in place that would serve to contain the spill and limit the surface area, or if passive mitigation is in place, the surface area of the contained liquid shall be used to calculate the volatilization rate? [68.25(d)(1)(i)]	☐Y ☐N ✱N/A
13.c.(3) Taken into account the actual surface characteristics, if the release would occur onto a surface that is not paved or smooth? [68.25(d)(1)(ii)]	☐Y ☐N ✱N/A
13.c.(4) Determined the volatilization rate by accounting for the highest daily maximum temperature in the past three years, the temperature of the substance in the vessel, and the concentration of the substance if the liquid spilled is a mixture or solution? [68.25(d)(2)]	☐Y ☐N ✱N/A
13.c.(5) Determined the rate of release to air from the volatilization rate of the liquid pool? [68.25(d)(3)]	☐Y ☐N ✱N/A
13.c.(6) Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.25(d)(3)]	☐Y ☐N ✱N/A
13.d. Has the owner or operator for <u>flammables</u>:	
13.d.(1) Assumed the quantity in a vessel(s) of flammable gas held as a gas or liquid under pressure or refrigerated gas released to an undiked area vaporizes resulting in a vapor cloud explosion? [68.25(e)]	☐Y ☐N ✱N/A
13.d.(2) For refrigerated gas released to a contained area or liquids released below their atmospheric boiling point, assumed the quantity volatilized in 10 minutes results in a vapor cloud? [68.25(f)]	☐Y ☐N ✱N/A
13.d.(3) Assumed a yield factor of 10% of the available energy is released in the explosion for determining the distance to the explosion endpoint, if the model used is based on TNT-equivalent methods? [68.25(e)]	☐Y ☐N ✱N/A
14. Used the parameters defined in 68.22 to determine distance to the endpoints? [68.25(g)]	✱Y ☐N ☐ N/A
15. Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.25(g)] a. What modeling technique did the owner or operator use? [68.25(g)] _EPA's RMP*Comp__	✱Y ☐N ☐ N/A
16. Ensured that the passive mitigation system, if considered, is capable of withstanding the release event triggering the scenario and will still function as intended? [68.25(h)]	☐Y ☐N ✱N/A
17. Considered also the following factors in selecting the worst-case release scenarios: [68.25(i)] ☐ a. Smaller quantities handled at higher process temperature or pressure? [68.25(i)(1)] ☐ b. Proximity to the boundary of the stationary source? [68.25(i)(2)]	☐Y ☐N ✱ N/A
Hazard Assessment: Alternative release scenario analysis [68.28]	
18. Identified and analyzed at least one alternative release scenario for each regulated toxic substance held in a covered process(es) and at least one alternative release scenario to represent all flammable substances held in covered processes? [68.28(a)]	✱Y ☐N ☐ N/A

RISK MANAGEMENT PROGRAM INSPECTION FINDINGS, ALLEGED VIOLATIONS AND PROPOSED PENALTY SHEET
Program Level 3 Process Checklist

Facility Name: JCI Jones Chemicals, Inc

19. Selected a scenario: [68.28(b)] ✱ a. That is more likely to occur than the worst-case release scenario under 68.25? [68.28(b)(1)(i)] ♦ b. That will reach an endpoint off-site, unless no such scenario exists? [68.28(b)(1)(ii)]	✱Y ❑N ❑ N/A ❑Y ♦N ❑ N/A
20. Considered release scenarios which included, but are not limited to, the following: [68.28(b)(2)] ♦ a. Transfer hose releases due to splits or sudden hose uncoupling? [68.28(b)(2)(i)] ♦ b. Process piping releases from failures at flanges , joints, welds, valves and valve seals, and drains or bleeds? [68.28(b)(2)(ii)] ♦ c. Process vessel or pump releases due to cracks, seal failure, or drain, bleed, or plug failure? [68.28(b)(2)(iii)] ♦ d. Vessel overfilling and spill, or overpressurization and venting through relief valves or rupture disks? [68.28(b)(2)(iv)] ♦ e. Shipping container mishandling and breakage or puncturing leading to a spill? [68.28(b)(2)(v)]	❑Y ♦N ❑ N/A
21. Used the parameters defined in 68.22 to determine distance to the endpoints? [68.28(c)]	✱Y ❑N ❑ N/A
22. Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.28(c)]	✱Y ❑N ❑ N/A
23. Ensured that the passive and active mitigation systems, if considered, are capable of withstanding the release event triggering the scenario and will be functional? [68.28(d)]	✱Y ❑N ❑ N/A
24. Considered the following factors in selecting the alternative release scenarios: [68.28(e)] ✱ a. The five-year accident history provided in 68.42? [68.28(e)(1)] ♦ b. Failure scenarios identified under 68.67? [68.28(e)(2)]	✱Y ❑N ❑ N/A ❑Y ♦N ❑ N/A
Hazard Assessment: Defining off-site impacts–Population [68.30]	
25. Estimated population that would be included in the distance to the endpoint in the RMP based on a circle with the point of release at the center? [68.30(a)]	✱Y ❑N ❑ N/A
26. Identified the presence of institutions, parks and recreational areas, major commercial, office, and industrial buildings in the RMP? [68.30(b)]	✱Y ❑N ❑ N/A
27. Used most recent Census data, or other updated information to estimate the population? [68.30(c)]	✱Y ❑N ❑ N/A
28. Estimated the population to two significant digits? [68.30(d)]	✱Y ❑N ❑ N/A
Hazard Assessment: Defining off-site impacts–Environment [68.33]	
29. Identified environmental receptors that would be included in the distance to the endpoint based on a circle with the point of release at the center? [68.33(a)]	✱Y ❑N ❑ N/A
30. Relied on information provided on local U.S.G.S. maps, or on any data source containing U.S.G.S. data to identify environmental receptors? [Source may have used LandView to obtain information] [68.33(b)]	✱Y ❑N ❑ N/A
Hazard Assessment: Review and update [68.36]	
31. Reviewed and updated the off-site consequence analyses at least once every five years? [68.36(a)]	✱Y ❑N ❑ N/A
32. Completed a revised analysis and submit a revised RMP within six months of a change in processes, quantities stored or handled, or any other aspect that might reasonably be expected on increase or decrease the distance to the endpoint by a factor of two or more? [68.36(b)]	✱Y ❑N ❑ N/A
Hazard Assessment: Documentation [68.39] Has the owner/operator maintained the following records:	

Facility Name: JCI Jones Chemicals, Inc

33. For worst-case scenarios: a description of the vessel or pipeline and substance selected, assumptions and parameters used, the rationale for selection, and anticipated effect of the administrative controls and passive mitigation on the release quantity and rate? [68.39(a)]	✱Y ☐N ☐ N/A
34. For alternative release scenarios: a description of the scenarios identified, assumptions and parameters used, the rationale for the selection of specific scenarios, and anticipated effect of the administrative controls and mitigation on the release quantity and rate? [68.39(b)]	☐Y ♦N ☐ N/A
35. Documentation of estimated quantity released, release rate, and duration of release? [68.39(c)]	✱Y ☐N ☐ N/A
36. Methodology used to determine distance to endpoints? [68.39(d)]	✱Y ☐N ☐ N/A
37. Data used to estimate population and environmental receptors potentially affected? [68.39(e)]	✱Y ☐N ☐ N/A
Hazard Assessment: Five-year accident history [68.42]	
38. Has the owner or operator included all accidental releases from covered processes that resulted in deaths, injuries, or significant property damage on site, or known offsite deaths, injuries, evacuations, sheltering in place, property damage, or environmental damage? [68.42(a)]	☐Y ☐N ✱N/A
39. Has the owner or operator reported the following information for each accidental release: [68.42(b)] ☐ a. Date, time, and approximate duration of the release? [68.42(b)(1)] ☐ b. Chemical(s) released? [68.42(b)(2)] ☐ c. Estimated quantity released in pounds and percentage weight in a mixture (toxics)? [68.42(b)(3)] ☐ d. NAICS code for the process? [68.42(b)(4)] ☐ e. The type of release event and its source? [68.42(b)(5)] ☐ f. Weather conditions (if known)? [68.42(b)(6)] ☐ g. On-site impacts? [68.42(b)(7)] ☐ h.. Known offsite impacts? [68.42(b)(8)] ☐ i. Initiating event and contributing factors (if known)? [68.42(b)(9)] ☐ j. Whether offsite responders were notified (if known)? [68.42(b)(10)] ☐ k. Operational or process changes that resulted from investigation of the release? [68.42(b)(11)]	☐Y ☐N ✱N/A
Section C: Prevention Program	
Implemented the Program 3 prevention requirements as provided in 40 CFR 68.65 - 68.87? Comments:	☐S ♦M ☐ U ☐ N/A
Prevention Program- Process Safety information [68.65]	
1. Has the owner or operator compiled written process safety information, which includes information pertaining to the hazards of the regulated substances used or produced by the process, information pertaining to the technology of the process, and information pertaining to the equipment in the process, before conducting any process hazard analysis required by the rule? [68.65(a)] Does the process safety information contain the following for hazards of the substances: [68.65(b)] ☐ a. Toxicity information? [68.65(b)(1)] ☐ b. Permissible exposure limits? [68.65(b)(2)] ☐ c. Physical data? [68.65(b)(3)] ☐ d. Reactivity data? [68.65(b)(4)] ☐ e. Corrosivity data? [68.65(b)(5)] ☐ f. Thermal and chemical stability data? [68.65(b)(6)] ☐ g. Hazardous effects of inadvertent mixing of materials that could foreseeably occur? [68.65(b)(7)]	✱Y ☐N ☐ N/A

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2. Has the owner documented information pertaining to technology of the process? ☐ A block flow diagram or simplified process flow diagram? [68.65(c)(1)(i)] ☐ Process chemistry? [68.65(c)(1)(ii)] ☐ Maximum intended inventory? [68.65(c)(1)(iii)] ☐ Safe upper and lower limits for such items as temperatures, pressures, flows, or compositions? [68.65(c)(1)(iv)] ☐ An evaluation of the consequences of deviation? [68.65(c)(1)(iv)] ☐ Does the process safety information contain the following for the equipment in the process: [68.65(d)(1)] ☐ Materials of construction? 68.65(d)(1)(i)] ☐ Piping and instrumentation diagrams [68.65(d)(1)(ii)] ♦ Electrical classification? [68.65(d)(1)(iii)] ☐ Relief system design and design basis? [68.65(d)(1)(iv)] ♦ Ventilation system design? [68.65(d)(1)(v)] ☐ Design codes and standards employed? [68.65(d)(1)(vi)] ♦ Material and energy balances for processes built after June 21, 1999? [68.65(d)(1)(vii)] ♦ Safety systems? [68.65(d)(1)(viii)]	☐ Y ♦N ☐ N/A
3. Has the owner or operator documented that equipment complies with recognized and generally accepted good engineering practices? [68.65(d)(2)]	✱Y ☐N ☐ N/A
4. Has the owner or operator determined and documented that existing equipment, designed and constructed in accordance with codes, standards, or practices that are no longer in general use, is designed, maintained, inspected, tested, and operating in a safe manner? [68.65(d)(3)]	✱Y ☐N ☐ N/A
Prevention Program- Process Hazard Analysis [68.67]	
5. Has the owner or operator performed an initial process hazard analysis (PHA), and has this analysis identified, evaluated, and controlled the hazards involved in the process? [68.67(a)]	✱Y ☐N ☐ N/A
6. Has the owner or operator determined and documented the priority order for conducting PHAs, and was it based on an appropriate rationale? [68.67(a)]	✱Y ☐N ☐ N/A
7. Has the owner used one or more of the following technologies to conduct process PHA: [68.67(b)] ☐ What-if? [68.67(b)(1)] ☐ Checklist? [68.67(b)(2)] ☐ What-if/Checklist? [68.67(b)(3)] ☐ Hazard and Operability Study (HAZOP) [68.67(b)(4)] ☐ Failure Mode and Effects Analysis (FMEA) [68.67(b)(5)] ☐ Fault Tree Analysis? [68.67(b)(6)] ☐ An appropriate equivalent methodology? [68.67(b)(7)]	✱Y ☐N ☐ N/A
8. Did the PHA address: ☐ The hazards of the process? [68.67(c)(1)] ☐ Identification of any incident which had a likely potential for catastrophic consequences? [68.67(c)(2)] ☐ Engineering and administrative controls applicable to hazards and interrelationships?[68.67(c)(3)] ☐ Consequences of failure of engineering and administrative controls? [68.67(c)(4)] ♦ Stationary source siting? [68.67(c)(5)] ☐ Human factors? [68.67(c)(6)] ♦ An evaluation of a range of the possible safety and health effects of failure of controls? [68.67(c)(7)]	☐ Y ♦N ☐ N/A
9. Was the PHA performed by a team with expertise in engineering and process operations and did the team include appropriate personnel? [68.67(d)]	✱Y ☐N ☐ N/A
10. Has the owner or operator established a system to promptly address the team's findings and recommendations; assured that the recommendations are resolved in a timely manner and documented; documented what actions are to be taken; completed actions as soon as possible; developed a written schedule of when these actions are to be completed; and communicated the actions to operating, maintenance, and other employees whose work assignments are in the process and who may be affected by the recommendations? [68.67(e)]	☐ Y ♦N ☐ N/A

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11. Has the PHA been updated and revalidated by a team every five years after the completion of the initial PHA to assure that the PHA is consistent with the current process? [68.67(f)]	✱Y ☐N ☐ N/A
12. Has the owner or operator retained PHAs and updates or revalidations for each process covered, as well as the resolution of recommendations for the life of the process? [68.67(g)]	✱Y ☐N ☐ N/A
Prevention Program- Operating procedures [68.69]	
13. Has the owner or operator developed and implemented written operating procedures that provides instructions or steps for conducting activities associated with each covered process consistent with the safety information? [68.69(a)]	✱Y ☐N ☐ N/A
14. Do the procedures address the following: [68.69(a)] ☐ Steps for each operating phase: [68.69(a)(1)] ☐ Initial Startup? [68.69(a)(1)(i)] ☐ Normal operations? [68.69(a)(1)(ii)] ☐ Temporary operations? [68.69((a)(1)(iii)] ☐ Emergency shutdown including the conditions under which emergency shutdown is required, and the assignment of shutdown responsibility to qualified operators to ensure that emergency shutdown is executed in a safe and timely manner? [68.69(a)(1)(iv)] ☐ Emergency operations? [68.69(a)(1)(v)] ☐ Normal shutdown? [68.68(a)(1)(vi)] ☐ Startup following a turnaround, or after emergency shutdown? [68.69(a)(1)(vii)] ☐ Operating limits: [68.68(a)(2)] ☐ Consequences of deviations [68.69(a)(2)(i)] ☐ Steps required to correct or avoid deviation?[68.69(a)(2)(ii) ☐ Safety and health considerations: [68.69(a)(3)] ☐ Properties of, and physical hazards presented by, the chemicals used in the process[68.69(a)(3)(i)] ☐ Precautions necessary to prevent exposure, including engineering controls, administrative controls, and personal protective equipment? [68.69(a)(3)(ii)] ☐ Control measures to be taken if physical contact or airborne exposure occurs? [68.69(a)(3)(iii)] ☐ Quality control for raw materials and control of hazardous chemical inventory levels? [68.69(a)(3)(iv)] ☐ Any special or unique hazards? [68.69(a)(3)(v)] ☐ Safety systems and their functions? [68.69(a)(4)]	✱Y ☐N ☐ N/A
15. Are operating procedures readily accessible to employees who are involved in a process? [68.69(b)]	✱Y ☐N ☐ N/A
16. Has the owner or operator certified annually that the operating procedures are current and accurate and that procedures have been reviewed as often as necessary?[68.69(c)]	✱Y ☐N ☐ N/A
17. Has the owner or operator developed and implemented safe work practices to provide for the control of hazards during specific operations, such as lockout/tagout? [68.69(d)]	✱Y ☐N ☐ N/A
Prevention Program - Training [68.71]	
18. Has each employee involved in operating a process, and each employee before being involved in operating a newly assigned process, been initially trained in an overview of the process and in the operating procedures?[68.71(a)(1)]	☐ Y ♦N ☐ N/A
19. Did initial training include emphasis on safety and health hazards, emergency operations including shutdown, and safe work practices applicable to the employee's job tasks? [68.71(a)(1)]	✱Y ☐N ☐ N/A
20. In lieu of initial training for those employees already involved in operating a process on June 21, 1999, an owner or operator may certify in writing that the employee has the required knowledge, skills, and abilities to safely carry out the duties and responsibilities as specified in the operating procedures [68.71(a)(2)]	✱Y ☐N ☐ N/A
21. Has refresher training been provided at least every three years, or more often if necessary, to each employee involved in operating a process to assure that the employee understands and adheres to the current operating procedures of the process? [68.71(b)]	☐ Y ♦N ☐ N/A

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22. Has owner or operator ascertained and documented in record that each employee involved in operating a process has received and understood the training required?]	❑ Y ♦N ❑ N/A
23. Does the prepared record contain the identity of the employee, the date of the training, and the means used to verify that the employee understood the training? [68.71(c)]	❑ Y ♦N ❑ N/A
Prevention Program - Mechanical Integrity [68.73]	
24. Has the owner or operator established and implemented written procedures to maintain the on-going integrity of the process equipment listed in 68.73(a)? [68.73(b)]	✱Y ❑N ❑ N/A
25. Has the owner or operator trained each employee involved in maintaining the on-going integrity of process equipment? [68.73(c)]	✱Y ❑N ❑ N/A
26. Performed inspections and tests on process equipment? [68.73(d)(1)]	✱Y ❑N ❑ N/A
27. Followed recognized and generally accepted good engineering practices for inspections and testing procedures? [68.73(d)(2)]	✱Y ❑N ❑ N/A
28. Ensured the frequency of inspections and tests of process equipment is consistent with applicable manufacturers' recommendations, good engineering practices, and prior operating experience? [68.73(d)(3)]	✱Y ❑N ❑ N/A
29. Documented each inspection and test that had been performed on process equipment, which identifies the date of the inspection or test, the name of the person who performed the inspection or test, the serial number or other identifier of the equipment on which the inspection or test was performed, a description of the inspection or test performed, and the results of the inspection or test? [68.73(d)(4)]	✱Y ❑N ❑ N/A
30. Corrected deficiencies in equipment that were outside acceptable limits defined by the process safety information before further use or in a safe and timely manner when necessary means were taken to assure safe operation? [68.73(e)]	✱Y ❑N ❑ N/A
31. Assured that equipment as it was fabricated is suitable for the process application for which it will be used in the construction of new plants and equipment? [68.73(f)(1)]	✱Y ❑N ❑ N/A
32. Performed appropriate checks and inspections to assure that equipment was installed properly and consistent with design specifications and the manufacturer's instructions? [68.73(f)(2)]	✱Y ❑N ❑ N/A
33. Assured that maintenance materials, spare parts and equipment were suitable for the process application for which they would be used? [68.73(f)(3)]	✱Y ❑N ❑ N/A
Prevention Program - Management Of Change [68.75]	
34. Has the owner or operator established and implemented written procedures to manage changes to process chemicals, technology, equipment, and procedures, and changes to stationary sources that affect a covered process? [68.75(a)]	✱Y ❑N ❑ N/A
35. Do procedures assure that the following considerations are addressed prior to any change: [68.75(b)] ☐ The technical basis for the proposed change? [68.75(b)(1)] ☐ Impact of change on safety and health? [68.75(b)(2)] ☐ Modifications to operating procedures? [68.75(b)(3)] ☐ Necessary time period for the change? [68.75(b)(4)] ☐ Authorization requirements for the proposed change? [68.75(b)(5)]	✱Y ❑N ❑ N/A
36. Were employees, involved in operating a process and maintenance, and contract employees, whose job tasks would be affected by a change in the process, informed of, and trained in, the change prior to start-up of the process or affected parts of the process? [68.75(c)]	✱Y ❑N ❑ N/A
37. If a change resulted in a change in the process safety information, was such information updated accordingly? [68.75(d)]	✱Y ❑N ❑ N/A

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38. If a change resulted in a change in the operating procedures or practices, had such procedures or practices been updated accordingly? [68.75(e)]	✱Y ☐N ☐ N/A
Prevention Program - Pre-startup Safety Review [68.77]	
39. Did the pre-startup safety review confirm that prior to the introduction of a regulated substance to a process: [68.77(b)] ☐ Construction and equipment was in accordance with design specifications? [68.77(b)(1)] ☐ Safety, operating, maintenance, and emergency procedures were in place and were adequate? [68.77(b)(2)] ☐ For new stationary sources, a process hazard analysis had been performed and recommendations had been resolved or implemented before startup? [68.77(b)(3)] ☐ Modified stationary sources meet the requirements contained in management of change? [68.77(b)(3)] ☐ Training of each employee involved in operating a process had been completed? [68.77(b)(4)]	✱Y ☐N ☐ N/A
Prevention Program - Compliance audits [68.79]	
1. Has the owner or operator certified that the stationary source has evaluated compliance with the provisions of the prevention program at least every three years to verify that the developed procedures and practices are adequate and being followed? [68.79(a)]	✱Y ☐N ☐ N/A
2. Has the audit been conducted by at least one person knowledgeable in the process? [68.79(b)]	✱Y ☐N ☐ N/A
3. Are the audit findings documented in a report? [68.79(c)]	✱Y ☐N ☐ N/A
4. Has the owner or operator promptly determined and documented an appropriate response to each of the findings of the audit and documented that deficiencies had been corrected? [68.79(d)]	✱Y ☐N ☐ N/A
5. Has the owner or operator retained the two most recent compliance reports? [68.79(e)]	✱Y ☐N ☐ N/A
Prevention Program - Incident investigation [68.81]	
1. Has the owner or operator investigated each incident which resulted in, or could reasonably have resulted in a catastrophic release of a regulated substance? [68.81(a)]	✱Y ☐N ☐ N/A
2. Were all incident investigations initiated not later than 48 hours following the incident? [68.81(b)]	✱Y ☐N ☐ N/A
3. Was an accident investigation team established and did it consist of at least one person knowledgeable in the process involved, including a contract employee if the incident involved work of a contractor, and other persons with appropriate knowledge and experience to thoroughly investigate and analyze the incident? [68.81(c)]	✱Y ☐N ☐ N/A
4. Was a report prepared at the conclusion of every investigation?[68.81(d)]	✱Y ☐N ☐ N/A
5. Does every report include: [68.81(d)] ☐ Date of incident? [68.81(d)(1)] ☐ Date investigation began? [68.81(d)(2)] ✱ A description of the incident? [68.81(d)(3)] ✱ The factors that contributed to the incident? [68.81(d)(4)] ✱ Any recommendations resulting from the investigation? [68.81(d)(5)]	✱Y ☐N ☐ N/A
6. Has the owner or operator established a system to address and resolve the report findings and recommendations, and are the resolutions and corrective actions documented? [68.81(e)]	✱Y ☐N ☐ N/A
7. Was the report reviewed with all affected personnel whose job tasks are relevant to the incident findings including contract employees where applicable? [68.81(f)]	✱Y ☐N ☐ N/A
8. Has the owner or operator retained the incident investigation reports for five years? [68.81(g)]	✱Y ☐N ☐ N/A
Section D - Employee Participation [68.83]	

RISK MANAGEMENT PROGRAM INSPECTION FINDINGS, ALLEGED VIOLATIONS AND PROPOSED PENALTY SHEET
Program Level 3 Process Checklist

Facility Name: JCI Jones Chemicals, Inc

1. Has the owner or operator developed a written plan of action regarding the implementation of the employee participation required by this section?[68.83(a)]	✱Y ☐N ☐ N/A
2. Has the owner or operator consulted with employees and their representatives on the conduct and development of process hazards analyses and on the development of the other elements of process safety management in chemical accident prevention provisions? [68.83(b)]	✱Y ☐N ☐ N/A
3. Has the owner or operator provided to employees and their representatives access to process hazards analyses and to all other information required to be developed under the chemical accident prevention rule? [68.83(c)]	✱Y ☐N ☐ N/A
Section E - Hot Work Permit [68.85]	
1. Has the owner or operator issued a hot work permit for each hot work operation conducted on or near a covered process? [68.85(a)]	✱Y ☐N ☐ N/A
2. Does the permit document that the fire prevention and protection requirements in 29CFR 1910.252(a) have been implemented prior to beginning the hot work operations? [68.85(b)]	✱Y ☐N ☐ N/A
3. Does the permit indicate the date(s) authorized for hot work and the object(s) upon which hot work is to be performed? [68.85(b]	✱Y ☐N ☐ N/A
4. Are the permits being kept on file until completion of the hot work operations? [68.85(b)]	✱Y ☐N ☐ N/A
Section F - Contractors [68.87]	
1. Has the owner or operator obtained and evaluated information regarding the contract owner or operator's safety performance and programs when selecting a contractor? [68.87(b)(1)]	✱Y ☐N ☐ N/A
2. Informed contract owner or operator of the known potential fire, explosion, or toxic release hazards related to the contractor's work and the process? [68.87(b)(2)]	✱Y ☐N ☐ N/A
3. Explained to the contract owner or operator the applicable provisions of the emergency response or the emergency action program? [68.87(b)(3)]	✱Y ☐N ☐ N/A
4. Developed and implemented safe work practices consistent with §68.69(d), to control the entrance, presence, and exit of the contract owner or operator and contract employees in the covered process areas? [68.87(b)(4)]	✱Y ☐N ☐ N/A
Section G - Emergency Response [68.90 - 68.95]	
Developed and implemented an emergency response program as provided in 40 CFR 68.90-68.95? Comments:	✱S ☐M ☐ U ☐ N/A
1. An emergency response plan which is maintained at the stationary source and contains the following? [68.95(a)(1)] ☐ a. Procedures for informing the public and local emergency response agencies about accidental releases? [68.95(a)(1)(i)] ☐ b. Documentation of proper first-aid and emergency medical treatment necessary to treat accidental human exposures? [68.95(a)(1)(ii)] ☐ c. Procedures and measures for emergency response after an accidental release of a regulated substance? [68.95(a)(1)(iii)]	✱Y ☐N ☐ N/A
2. Procedures for the use of emergency response equipment and for its inspection, testing, and maintenance? [68.95(a)(2)]	✱Y ☐N ☐ N/A
3. Training for all employees in relevant procedures? [68.95(a)(3)]	✱Y ☐N ☐ N/A
4. Procedures to review and update, as appropriate, the emergency response plan to reflect changes at the stationary source and ensure that employees are informed of changes? [68.95(a)(4)]	✱Y ☐N ☐ N/A

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5. Did the owner or operator use a written plan that complies with other Federal contingency plan regulations or is consistent with the approach in the National Response Team's Integrated Contingency Plan Guidance ("One Plan")? If so, does the plan include the elements provided in paragraph (a) of 68.95, and also complies with paragraph (c) of 68.95? [68.95(b)]	✱Y ❑N ❑ N/A
6. Has the emergency response plan been coordinated with the community emergency response plan developed under EPCRA? [68.95(c)]	✱Y ❑N ❑ N/A

Process Program 3 Specific Questions-Penalty Schedule

Section A-Management [68.15]

Management system developed and implemented as provided in 40 CFR 68.15?
Comments:

Has the owner or operator:	
1. Developed a management system to oversee the implementation of the risk management program elements? [68.15(a)]	~~300~~
2. Assigned a qualified person or position that has the overall responsibility for the development, implementation, and integration of the risk management program elements? [68.15(b)]	~~300~~
3. Documented other persons responsible for implementing individual requirements of the risk management program and defined the lines of authority through an organization chart or similar document? [68.15(c)]	~~300~~

Section B: Hazard Assessment [68.20-68.42]

Hazard assessment conducted and documented as provided in 40 CFR 68.20-68.42? ✱ S ☐ M ☐ U ☐ N/A
Comments:

Hazard Assessment: Offsite consequence analysis parameters [68.22]

1. Used the following endpoints for offsite consequence analysis for a worst-case scenario: [68.22(a)] ☐ a. For toxics: the endpoints provided in Appendix A of 40 CFR Part 68? [68.22(a)(1)] ☐ b. For flammables: an explosion resulting in an overpressure of 1 psi? [68.22(a)(2)(i)] or ☐ c. For flammables: a fire resulting in a radiant heat/exposure of 5 kw/m^2 for 40 seconds? [68.22(a)(2)(ii)] or ☐ d. For flammables: a concentration resulting in a lower flammability limit, as provided in NFPA documents or other generally recognized sources? [68.22(a)(2)(iii)]	~~300~~
2. Used the following endpoints for offsite consequence analysis for an alternative release scenario: [68.22(a)] ☐ a. For toxics: the endpoints provided in Appendix A of 40 CFR Part 68? [68.22(a)(1)] ☐ b. For flammables: an explosion resulting in an overpressure of 1 psi? [68.22(a)(2)(i)] ☐ c. For flammables: a fire resulting in a radiant heat/exposure of 5 kw/m2 for 40 seconds? [68.22(a)(2)(ii)] ☐ d. For flammables: a concentration resulting in a lower flammability limit, as provided in NFPA documents or other generally recognized sources? [68.22(a)(2)(iii)]	~~300~~
3. Used appropriate wind speeds and stability classes for the release analysis? [68.22(b)]	~~300~~
4. Used appropriate ambient temperature and humidity values for the release analysis? [68.22(c)]	~~150~~
5. Used appropriate values for the height of the release for the release analysis? [68.22(d)]	~~150~~
6. Used appropriate surface roughness values for the release analysis? [68.22(e)]	~~150~~
7. Do tables and models, used for dispersion analysis of toxic substances, appropriately account for dense or neutrally buoyant gases? [68.22(f)]	~~150~~
8. Were liquids, other than gases liquefied by refrigeration only, considered to be released at the highest daily maximum temperature, based on data for the previous three years appropriate for a stationary source, or at process temperature, whichever is higher? [68.22(g)]	~~150~~

Hazard Assessment: Worst-case release scenario analysis [68.25]

Process Program 3 Specific Questions-Penalty Schedule

9. Analyzed and reported in the RMP one worst-case release scenario estimated to create the greatest distance to an endpoint resulting from an accidental release of a regulated toxic substance from covered processes under worst-case conditions? [68.25(a)(2)(i)]	~~750~~
10. Analyzed and reported in the RMP one worst-case release scenario estimated to create the greatest distance to an endpoint resulting from an accidental release of a regulated flammable substance from covered processes under worst-case conditions? [68.25(a)(2)(ii)]	~~750~~
11. Analyzed and reported in the RMP additional worst-case release scenarios for a hazard class if the a worst-case release from another covered process at the stationary source potentially affects public receptors different from those potentially affected by the worst-case release scenario developed under 68.25(a)(2)(i) or 68.25(a)(2)(ii)? [68.25(a)(2)(iii)]	~~750~~
12. Has the owner or operator determined the worst-case release quantity to be the greater of the following: [68.25(b)] ❑ a. If released from a vessel, the greatest amount held in a single vessel, taking into account administrative controls that limit the maximum quantity ? [68.25(b)(1)] ❑ b. If released from a pipe, the greatest amount held in the pipe, taking into account administrative controls that limit the maximum quantity? [68.25(b)(2)]	~~300~~
13a. Has the owner or operator for toxic substances that are normally gases at ambient temperature and handled as a gas or liquid under pressure:	
13.a.(1) Assumed the whole quantity in the vessel or pipe would be released as a gas over 10 minutes? [68.25(c)(1)]	~~300~~
13.a.(2) Assumed the release rate to be the total quantity divided by 10, if there are no passive mitigation systems in place? [68.25(c)(1)]	~~300~~
13.b. Has the owner or operator for toxic gases handled as refrigerated liquids at ambient pressure:	
13.b.(1) Assumed the substance would be released as a gas in 10 minutes, if not contained by passive mitigation systems or if the contained pool would have a depth of 1 cm or less? [68.25(c)(2)(i)]	~~300~~
13.b.(2) [Optional for owner / operator] Assumed the quantity in the vessel or pipe would be spilled instantaneously to form a liquid pool, if the released substance would be contained by passive mitigation systems in a pool with a depth greater than 1 cm? [68.25(c)(2)(ii)]	~~300~~
13.b.(3) Calculated the volatilization rate at the boiling point of the substance and at the conditions specified in 68.25(d)? [68.25(c)(2)(ii)]	~~300~~
13.c. Has the owner or operator for toxic substances that are normally liquids at ambient temperature:	
13.c.(1) Assumed the quantity in the vessel or pipe would be spilled instantaneously to form a liquid pool? [68.25(d)(1)]	~~300~~
13.c.(2) Determined the surface area of the pool by assuming that the liquid spreads to 1 cm deep, if there is no passive mitigation system in place that would serve to contain the spill and limit the surface area, or if passive mitigation is in place, the surface area of the contained liquid shall be used to calculate the volatilization rate? [68.25(d)(1)(i)]	~~300~~
13.c.(3) Taken into account the actual surface characteristics, if the release would occur onto a surface that is not paved or smooth? [68.25(d)(1)(ii)]	~~300~~
13.c.(4) Determined the volatilization rate by accounting for the highest daily maximum temperature in the past three years, the temperature of the substance in the vessel, and the concentration of the substance if the liquid spilled is a mixture or solution? [68.25(d)(2)]	~~300~~

Process Program 3 Specific Questions-Penalty Schedule

13.c.(5) Determined the rate of release to air from the volatilization rate of the liquid pool? [68.25(d)(3)]	~~300~~
13.c.(6) Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.25(d)(3)]	~~300~~
13.d. Has the owner or operator for flammables:	
13.d.(1) Assumed the quantity in a vessel(s) of flammable gas held as a gas or liquid under pressure or refrigerated gas released to an undiked area vaporizes resulting in a vapor cloud explosion? [68.25(e)]	~~300~~
13.d.(2) For refrigerated gas released to a contained area or liquids released below their atmospheric boiling point, assumed the quantity volatilized in 10 minutes results in a vapor cloud? [68.25(f)]	~~300~~
13.d.(3) Assumed a yield factor of 10% of the available energy is released in the explosion for determining the distance to the explosion endpoint, if the model used is based on TNT-equivalent methods? [68.25(e)]	~~300~~
14. Used the parameters defined in 68.22 to determine distance to the endpoints? [68.25(g)]	~~600~~
15. Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.25(g)] a. What modeling technique did the owner or operator use? [68.25(g)] _____	~~300~~
16. Ensured that the passive mitigation system, if considered, is capable of withstanding the release event triggering the scenario and will still function as intended? [68.25(h)]	~~300~~
17. Considered also the following factors in selecting the worst-case release scenarios: [68.25(i)] ☐ a. Smaller quantities handled at higher process temperature or pressure? [68.25(i)(1)] ☐ b. Proximity to the boundary of the stationary source? [68.25(i)(2)]	~~300~~
Hazard Assessment: Alternative release scenario analysis [68.28]	
18. Identified and analyzed at least one alternative release scenario for each regulated toxic substance held in a covered process(es) and at least one alternative release scenario to represent all flammable substances held in covered processes? [68.28(a)]	~~750~~
19. Selected a scenario: [68.28(b)] ☐ a. That is more likely to occur than the worst-case release scenario under 68.25? [68.28(b)(1)(i)] ♦ b. That will reach an endpoint off-site, unless no such scenario exists? [68.28(b)(1)(ii)]	** 225 **

Process Program 3 Specific Questions-Penalty Schedule

20. Considered release scenarios which included, but are not limited to, the following: [68.28(b)(2)] ♦ a. Transfer hose releases due to splits or sudden hose uncoupling? [68.28(b)(2)(i)] ♦ b. Process piping releases from failures at flanges , joints, welds, valves and valve seals, and drains or bleeds? [68.28(b)(2)(ii)] ♦ c. Process vessel or pump releases due to cracks, seal failure, or drain, bleed, or plug failure? [68.28(b)(2)(iii)] ♦ d. Vessel overfilling and spill, or overpressurization and venting through relief valves or rupture disks? [68.28(b)(2)(iv)] ♦ e. Shipping container mishandling and breakage or puncturing leading to a spill? [68.28(b)(2)(v)]	** 450 **
21. Used the parameters defined in 68.22 to determine distance to the endpoints? [68.28(c)]	~~300~~
22. Determined the rate of release to air by using the methodology in the RMP Offsite Consequence Analysis Guidance, any other publicly available techniques that account for the modeling conditions and are recognized by industry as applicable as part of current practices, or proprietary models that account for the modeling conditions may be used provided the owner or operator allows the implementing agency access to the model and describes model features and differences from publicly available models to local emergency planners upon request? [68.28(c)]	~~450~~
23. Ensured that the passive and active mitigation systems, if considered, are capable of withstanding the release event triggering the scenario and will be functional? [68.28(d)]	~~300~~
24. Considered the following factors in selecting the alternative release scenarios: [68.28(e)] ❑ a. The five-year accident history provided in 68.42? [68.28(e)(1)] ♦ b. Failure scenarios identified under 68.67? [68.28(e)(2)]	** 300 **
Hazard Assessment: Defining off-site impacts–Population [68.30]	
25. Estimated population that would be included in the distance to the endpoint in the RMP based on a circle with the point of release at the center? [68.30(a)]	~~300~~
26. Identified the presence of institutions, parks and recreational areas, major commercial, office, and industrial buildings in the RMP? [68.30(b)]	~~300~~
27. Used most recent Census data, or other updated information to estimate the population? [68.30(c)]	~~300~~
28. Estimated the population to two significant digits? [68.30(d)]	~~75~~
Hazard Assessment: Defining off-site impacts–Environment [68.33]	
29. Identified environmental receptors that would be included in the distance to the endpoint based on a circle with the point of release at the center? [68.33(a)]	~~300~~
30. Relied on information provided on local U.S.G.S. maps, or on any data source containing U.S.G.S. data to identify environmental receptors? [Source may have used LandView to obtain information] [68.33(b)]	~~75~~
Hazard Assessment: Review and update [68.36]	
31. Reviewed and updated the off-site consequence analyses at least once every five years? [68.36(a)]	~~600~~
32. Completed a revised analysis and submit a revised RMP within six months of a change in processes, quantities stored or handled, or any other aspect that might reasonably be expected on increase or decrease the distance to the endpoint by a factor of two or more? [68.36(b)]	~~1500~~
Hazard Assessment: Documentation [68.39] Has the owner/operator maintained the following records:	

Process Program 3 Specific Questions-Penalty Schedule

33. For worst-case scenarios: a description of the vessel or pipeline and substance selected, assumptions and parameters used, the rationale for selection, and anticipated effect of the administrative controls and passive mitigation on the release quantity and rate? [68.39(a)]	~~300~~
34. For alternative release scenarios: a description of the scenarios identified, assumptions and parameters used, the rationale for the selection of specific scenarios, and anticipated effect of the administrative controls and mitigation on the release quantity and rate? [68.39(b)]	** 300 **
35. Documentation of estimated quantity released, release rate, and duration of release? [68.39(c)]	~~150~~
36. Methodology used to determine distance to endpoints? [68.39(d)]	~~150~~
37. Data used to estimate population and environmental receptors potentially affected? [68.39(e)]	~~150~~
Hazard Assessment: Five-year accident history [68.42]	
38. Has the owner or operator included all accidental releases from covered processes that resulted in deaths, injuries, or significant property damage on site, or known offsite deaths, injuries, evacuations, sheltering in place, property damage, or environmental damage? [68.42(a)]	~~750~~
39. Has the owner or operator reported the following information for each accidental release: [68.42(b)]	
❑ a. Date, time, and approximate duration of the release? [68.42(b)(1)]	~~75~~
❑ b. Chemical(s) released? [68.42(b)(2)]	~~75~~
❑ c. Estimated quantity released in pounds and percentage weight in a mixture (toxics)? [68.42(b)(3)]	~~75~~
❑ d. NAICS code for the process? [68.42(b)(4)]	~~75~~
❑ e. The type of release event and its source? [68.42(b)(5)]	~~75~~
❑ f. Weather conditions (if known)? [68.42(b)(6)]	~~75~~
❑ g. On-site impacts? [68.42(b)(7)]	~~75~~
❑ h.. Known offsite impacts? [68.42(b)(8)]	~~75~~
❑ i. Initiating event and contributing factors (if known)? [68.42(b)(9)]	~~75~~
❑ j. Whether offsite responders were notified (if known)? [68.42(b)(10)]	~~75~~
❑ k. Operational or process changes that resulted from investigation of the release? [68.42(b)(11)]	~~75~~
Section C: Prevention Program	
Implemented the Program 3 prevention requirements as provided in 40 CFR 68.65 - 68.87? ❑S ♦M ❑U ❑N/A Comments:	
Prevention Program- Process Safety information [68.65]	
1. Has the owner or operator compiled written process safety information, which includes information pertaining to the hazards of the regulated substances used or produced by the process, information pertaining to the technology of the process, and information pertaining to the equipment in the process, before conducting any process hazard analysis required by the rule? [68.65(a)] Does the process safety information contain the following for hazards of the substances: [68.65(b)]	
❑ a. Toxicity information? [68.65(b)(1)]	~~150~~
❑ b. Permissible exposure limits? [68.65(b)(2)]	~~150~~
❑ c. Physical data? [68.65(b)(3)]	~~150~~
❑ d. Reactivity data? [68.65(b)(4)]	~~150~~
❑ e. Corrosivity data? [68.65(b)(5)]	~~150~~
❑ f. Thermal and chemical stability data? [68.65(b)(6)]	~~150~~
❑ g. Hazardous effects of inadvertent mixing of materials that could foreseeably occur? [68.65(b)(7)]	~~150~~

Process Program 3 Specific Questions-Penalty Schedule

2. Has the owner documented information pertaining to technology of the process?	
☐ A block flow diagram or simplified process flow diagram? [68.65(c)(1)(i)]	~~300~~
☐ Process chemistry? [68.65(c)(1)(ii)]	~~300~~
☐ Maximum intended inventory? [68.65(c)(1)(iii)]	~~300~~
☐ Safe upper and lower limits for such items as temperatures, pressures, flows, or compositions? [68.65(c)(1)(iv)]	~~300~~
☐ An evaluation of the consequences of deviation? [68.65(c)(1)(iv)]	~~300~~
☐ Does the process safety information contain the following for the equipment in the process: [68.65(d)(1)]	~~300~~
☐ Materials of construction? 68.65(d)(1)(i)]	~~300~~
☐ Piping and instrumentation diagrams [68.65(d)(1)(ii)]	~~300~~
♦ Electrical classification? [68.65(d)(1)(iii)]	** 300 **
☐ Relief system design and design basis? [68.65(d)(1)(iv)]	~~300~~
♦ Ventilation system design? [68.65(d)(1)(v)]	** 300 **
☐ Design codes and standards employed? [68.65(d)(1)(vi)]	~~300~~
♦ Material and energy balances for processes built after June 21, 1999? [68.65(d)(1)(vii)]	** 300 **
♦ Safety systems? [68.65(d)(1)(viii)]	** 300 **
3. Has the owner or operator documented that equipment complies with recognized and generally accepted good engineering practices? [68.65(d)(2)]	~~750~~
4. Has the owner or operator determined and documented that existing equipment, designed and constructed in accordance with codes, standards, or practices that are no longer in general use, is designed, maintained, inspected, tested, and operating in a safe manner? [68.65(d)(3)]	~~750~~
Prevention Program- Process Hazard Analysis [68.67]	
5. Has the owner or operator performed an initial process hazard analysis (PHA), and has this analysis identified, evaluated, and controlled the hazards involved in the process? [68.67(a)]	~~750~~
6. Has the owner or operator determined and documented the priority order for conducting PHAs, and was it based on an appropriate rationale? [68.67(a)]	~~150~~
7. Has the owner used one or more of the following technologies to conduct process PHA: [68.67(b)]	~~450~~
☐ What-if? [68.67(b)(1)]	
☐ Checklist? [68.67(b)(2)]	
☐ What-if/Checklist? [68.67(b)(3)]	
☐ Hazard and Operability Study (HAZOP) [68.67(b)(4)]	
☐ Failure Mode and Effects Analysis (FMEA) [68.67(b)(5)]	
☐ Fault Tree Analysis? [68.67(b)(6)]	
☐ An appropriate equivalent methodology? [68.67(b)(7)]	
8. Did the PHA address:	
☐ The hazards of the process? [68.67(c)(1)]	~~300~~
☐ Identification of any incident which had a likely potential for catastrophic consequences? [68.67(c)(2)]	~~300~~
☐ Engineering and administrative controls applicable to hazards and interrelationships?[68.67(c)(3)]	~~300~~
☐ Consequences of failure of engineering and administrative controls? [68.67(c)(4)]	~~300~~
♦ Stationary source siting? [68.67(c)(5)]	** 300 **
☐ Human factors? [68.67(c)(6)]	~~300~~
♦ An evaluation of a range of the possible safety and health effects of failure of controls? [68.67(c)(7)]	** 300 **
9. Was the PHA performed by a team with expertise in engineering and process operations and did the team include appropriate personnel? [68.67(d)]	~~300~~

Process Program 3 Specific Questions-Penalty Schedule

10. Has the owner or operator established a system to promptly address the team's findings and recommendations; assured that the recommendations are resolved in a timely manner and documented; documented what actions are to be taken; completed actions as soon as possible; developed a written schedule of when these actions are to be completed; and communicated the actions to operating, maintenance, and other employees whose work assignments are in the process and who may be affected by the recommendations? [68.67(e)]	** 750 **
11. Has the PHA been updated and revalidated by a team every five years after the completion of the initial PHA to assure that the PHA is consistent with the current process? [68.67(f)]	~~750~~
12. Has the owner or operator retained PHAs and updates or revalidations for each process covered, as well as the resolution of recommendations for the life of the process? [68.67(g)]	~~300~~
Prevention Program- Operating procedures [68.69]	
13. Has the owner or operator developed and implemented written operating procedures that provides instructions or steps for conducting activities associated with each covered process consistent with the safety information? [68.69(a)]	~~750~~
14. Do the procedures address the following: [68.69(a)] ☐ Steps for each operating phase: [68.69(a)(1)] ☐ Initial Startup? [68.69(a)(1)(i)] ☐ Normal operations? [68.69(a)(1)(ii)] ☐ Temporary operations? [68.69((a)(1)(iii)] ☐ Emergency shutdown including the conditions under which emergency shutdown is required, and the assignment of shutdown responsibility to qualified operators to ensure that emergency shutdown is executed in a safe and timely manner? [68.69(a)(1)(iv)] ☐ Emergency operations? [68.69(a)(1)(v)] ☐ Normal shutdown? [68.68(a)(1)(vi)] ☐ Startup following a turnaround, or after emergency shutdown? [68.69(a)(1)(vii)] ☐ Operating limits: [68.68(a)(2)] ☐ Consequences of deviations [68.69(a)(2)(i)] ☐ Steps required to correct or avoid deviation?[68.69(a)(2)(ii) ☐ Safety and health considerations: [68.69(a)(3)] ☐ Properties of, and physical hazards presented by, the chemicals used in the process[68.69(a)(3)(i)] ☐ Precautions necessary to prevent exposure, including engineering controls, administrative controls, and personal protective equipment? [68.69(a)(3)(ii)] ☐ Control measures to be taken if physical contact or airborne exposure occurs? [68.69(a)(3)(iii)] ☐ Quality control for raw materials and control of hazardous chemical inventory levels? [68.69(a)(3)(iv)] ☐ Any special or unique hazards? [68.69(a)(3)(v)] ☐ Safety systems and their functions? [68.69(a)(4)]	~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~ ~~600~~
15. Are operating procedures readily accessible to employees who are involved in a process? [68.69(b)]	~~600~~
16. Has the owner or operator certified annually that the operating procedures are current and accurate and that procedures have been reviewed as often as necessary?[68.69(c)]	~~600~~
17. Has the owner or operator developed and implemented safe work practices to provide for the control of hazards during specific operations, such as lockout/tagout? [68.69(d)]	~~450~~
Prevention Program - Training [68.71]	
18. Has each employee involved in operating a process, and each employee before being involved in operating a newly assigned process, been initially trained in an overview of the process and in the operating procedures?[68.71(a)(1)]	** 750 **

Process Program 3 Specific Questions-Penalty Schedule

19. Did initial training include emphasis on safety and health hazards, emergency operations including shutdown, and safe work practices applicable to the employee's job tasks? [68.71(a)(1)]	~~300~~
20. In lieu of initial training for those employees already involved in operating a process on June 21, 1999, an owner or operator may certify in writing that the employee has the required knowledge, skills, and abilities to safely carry out the duties and responsibilities as specified in the operating procedures [68.71(a)(2)]	~~300~~
21. Has refresher training been provided at least every three years, or more often if necessary, to each employee involved in operating a process to assure that the employee understands and adheres to the current operating procedures of the process? [68.71(b)]	** 750 **
22. Has owner or operator ascertained and documented in record that each employee involved in operating a process has received and understood the training required? [68.71(c)]	** 300 **
23. Does the prepared record contain the identity of the employee, the date of the training, and the means used to verify that the employee understood the training? [68.71(c)]	** 300 **
Prevention Program - Mechanical Integrity [68.73]	
24. Has the owner or operator established and implemented written procedures to maintain the on-going integrity of the process equipment listed in 68.73(a)? [68.73(b)]	~~750~~
25. Has the owner or operator trained each employee involved in maintaining the on-going integrity of process equipment? [68.73(c)]	~~450~~
26. Performed inspections and tests on process equipment? [68.73(d)(1)]	~~750~~
27. Followed recognized and generally accepted good engineering practices for inspections and testing procedures? [68.73(d)(2)]	~~450~~
28. Ensured the frequency of inspections and tests of process equipment is consistent with applicable manufacturers' recommendations, good engineering practices, and prior operating experience? [68.73(d)(3)]	~~450~~
29. Documented each inspection and test that had been performed on process equipment, which identifies the date of the inspection or test, the name of the person who performed the inspection or test, the serial number or other identifier of the equipment on which the inspection or test was performed, a description of the inspection or test performed, and the results of the inspection or test? [68.73(d)(4)]	~~450~~
30. Corrected deficiencies in equipment that were outside acceptable limits defined by the process safety information before further use or in a safe and timely manner when necessary means were taken to assure safe operation? [68.73(e)]	~~450~~
31. Assured that equipment as it was fabricated is suitable for the process application for which it will be used in the construction of new plants and equipment? [68.73(f)(1)]	~~450~~
32. Performed appropriate checks and inspections to assure that equipment was installed properly and consistent with design specifications and the manufacturer's instructions? [68.73(f)(2)]	~~450~~
33. Assured that maintenance materials, spare parts and equipment were suitable for the process application for which they would be used? [68.73(f)(3)]	~~300~~
Prevention Program - Management Of Change [68.75]	
34. Has the owner or operator established and implemented written procedures to manage changes to process chemicals, technology, equipment, and procedures, and changes to stationary sources that affect a covered process? [68.75(a)]	~~750~~

Process Program 3 Specific Questions-Penalty Schedule

35. Do procedures assure that the following considerations are addressed prior to any change: [68.75(b)]	
☐ The technical basis for the proposed change? [68.75(b)(1)]	~~150~~
☐ Impact of change on safety and health? [68.75(b)(2)]	~~150~~
☐ Modifications to operating procedures? [68.75(b)(3)]	~~150~~
☐ Necessary time period for the change? [68.75(b)(4)]	~~150~~
☐ Authorization requirements for the proposed change? [68.75(b)(5)]	~~150~~
36. Were employees, involved in operating a process and maintenance, and contract employees, whose job tasks would be affected by a change in the process, informed of, and trained in, the change prior to start-up of the process or affected parts of the process? [68.75(c)]	~~450~~
37. If a change resulted in a change in the process safety information, was such information updated accordingly? [68.75(d)]	~~300~~
38. If a change resulted in a change in the operating procedures or practices, had such procedures or practices been updated accordingly? [68.75(e)]	~~300~~
Prevention Program - Pre-startup Safety Review [68.77]	
39. Did the pre-startup safety review confirm that prior to the introduction of a regulated substance to a process: [68.77(b)]	✱Y ☐N ☐ N/A
☐ Construction and equipment was in accordance with design specifications? [68.77(b)(1)]	~~150~~
☐ Safety, operating, maintenance, and emergency procedures were in place and were adequate? [68.77(b)(2)]	~~150~~
☐ For new stationary sources, a process hazard analysis had been performed and recommendations had been resolved or implemented before startup? [68.77(b)(3)]	~~150~~
☐ Modified stationary sources meet the requirements contained in management of change? [68.77(b)(3)]	~~150~~
☐ Training of each employee involved in operating a process had been completed? [68.77(b)(4)]	~~150~~
Prevention Program - Compliance audits [68.79]	
1. Has the owner or operator certified that the stationary source has evaluated compliance with the provisions of the prevention program at least every three years to verify that the developed procedures and practices are adequate and being followed? [68.79(a)]	~~300~~
2. Has the audit been conducted by at least one person knowledgeable in the process? [68.79(b)]	~~300~~
3. Are the audit findings documented in a report? [68.79(c)]	~~150~~
4. Has the owner or operator promptly determined and documented an appropriate response to each of the findings of the audit and documented that deficiencies had been corrected? [68.79(d)]	~~150~~
5. Has the owner or operator retained the to most recent compliance reports? [68.79(e)]	~~150~~
Prevention Program - Incident investigation [68.81]	
1. Has the owner or operator investigated each incident which resulted in, or could reasonably have resulted in a catastrophic release of a regulated substance? [68.81(a)]	~~600~~
2. Were all incident investigations initiated not later than 48 hours following the incident? [68.81(b)]	~~300~~
3. Was an accident investigation team established and did it consist of at least one person knowledgeable in the process involved, including a contract employee if the incident involved work of a contractor, and other persons with appropriate knowledge and experience to thoroughly investigate and analyze the incident? [68.81(c)]	~~300~~
4. Was a report prepared at the conclusion of every investigation?[68.81(d)]	~~300~~

Process Program 3 Specific Questions-Penalty Schedule

5. Does every report include: [68.81(d)] ☐ Date of incident? [68.81(d)(1)] ☐ Date investigation began? [68.81(d)(2)] ☐ A description of the incident? [68.81(d)(3)] ☐ The factors that contributed to the incident? [68.81(d)(4)] ☐ Any recommendations resulting from the investigation? [68.81(d)(5)]	 ~~150~~ ~~150~~ ~~150~~ ~~150~~ ~~150~~
6. Has the owner or operator established a system to address and resolve the report findings and recommendations, and are the resolutions and corrective actions documented? [68.81(e)]	~~600~~
7. Was the report reviewed with all affected personnel whose job tasks are relevant to the incident findings including contract employees where applicable? [68.81(f)]	~~600~~
8. Has the owner or operator retained the incident investigation reports for five years? [68.81(g)]	~~150~~
Section D - Employee Participation [68.83]	
1. Has the owner or operator developed a written plan of action regarding the implementation of the employee participation required by this section?[68.83(a)]	~~300~~
2. Has the owner or operator consulted with employees and their representatives on the conduct and development of process hazards analyses and on the development of the other elements of process safety management in chemical accident prevention provisions? [68.83(b)]	~~300~~
3. Has the owner or operator provided to employees and their representatives access to process hazards analyses and to all other information required to be developed under the chemical accident prevention rule? [68.83(c)]	~~300~~
Section E - Hot Work Permit [68.85]	
1. Has the owner or operator issued a hot work permit for each hot work operation conducted on or near a covered process? [68.85(a)]	~~750~~
2. Does the permit document that the fire prevention and protection requirements in 29CFR 1910.252(a) have been implemented prior to beginning the hot work operations? [68.85(b)]	~~300~~
3. Does the permit indicate the date(s) authorized for hot work and the object(s) upon which hot work is to be performed? [68.85(b]	~~150~~
4. Are the permits being kept on file until completion of the hot work operations? [68.85(b)]	~~150~~
Section F - Contractors [68.87]	
1. Has the owner or operator obtained and evaluated information regarding the contract owner or operator's safety performance and programs when selecting a contractor? [68.87(b)(1)]	~~450~~
2. Informed contract owner or operator of the known potential fire, explosion, or toxic release hazards related to the contractor's work and the process? [68.87(b)(2)]	~~450~~
3. Explained to the contract owner or operator the applicable provisions of the emergency response or the emergency action program? [68.87(b)(3)]	~~300~~
4. Developed and implemented safe work practices consistent with §68.69(d), to control the entrance, presence, and exit of the contract owner or operator and contract employees in the covered process areas? [68.87(b)(4)]	~~300~~
Section G - Emergency Response [68.90 - 68.95]	
Developed and implemented an emergency response program as provided in 40 CFR 68.90-68.95? ✱S ☐M ☐U ☐N/A Comments:	

Process Program 3 Specific Questions-Penalty Schedule

1. An emergency response plan which is maintained at the stationary source and contains the following? [68.95(a)(1)]	
❑ a. Procedures for informing the public and local emergency response agencies about accidental releases? [68.95(a)(1)(i)]	~~375~~
❑ b. Documentation of proper first-aid and emergency medical treatment necessary to treat accidental human exposures? [68.95(a)(1)(ii)]	~~375~~
❑ c. Procedures and measures for emergency response after an accidental release of a regulated substance? [68.95(a)(1)(iii)]	~~375~~
2. Procedures for the use of emergency response equipment and for its inspection, testing, and maintenance? [68.95(a)(2)]	~~600~~
3. Training for all employees in relevant procedures? [68.95(a)(3)]	~~750~~
4. Procedures to review and update, as appropriate, the emergency response plan to reflect changes at the stationary source and ensure that employees are informed of changes? [68.95(a)(4)]	~~750~~
5. Did the owner or operator use a written plan that complies with other Federal contingency plan regulations or is consistent with the approach in the National Response Team's Integrated Contingency Plan Guidance (''One Plan'')? If so, does the plan include the elements provided in paragraph (a) of 68.95, and also complies with paragraph (c) of 68.95? [68.95(b)]	~~300~~
6. Has the emergency response plan been coordinated with the community emergency response plan developed under EPCRA? [68.95(c)]	~~750~~

Routing and Transmittal Slip

TO:	Initials	Date
Huynh----------concurrence		1/7/05
Field----------concurrence		1/10/05
Wong ----------signature		1.10.05

Expedited Settlement Agreement to JCI Jones Chemicals, Inc.:
Docket No. CAA 112(r)-10-2005-0067

Routing Package includes:

- ESA cover letter for signature
- ESA
- Risk Management Program Inspection Findings, Alleged Violations and Proposed Penalty Summary
- Risk Management Program Inspection Findings, Alleged Violations and Proposed Penalty Sheet
- Penalty Schedule
- Expedited Settlement Penalty Matrix and Worksheet

Tom Eaton was notified (via email) regarding the ESA. The facility branch manager will be contacted once the ESA package is signed.

RETURN TO: **Maxine,**
Please date stamp the cover letter and make me a copy for the case development files.

Thanks,
Kelly

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 10
1200 Sixth Avenue
Seattle, WA 98101

PENALTY WORKSHEET
JCI Jones Chemicals, Inc.
Tacoma, Washington

Adjusted Penalty = Unadjusted Penalty x Size-Threshold Quantity Multiplier

The Unadjusted Penalty is calculated by adding up all the penalties listed on the Risk Management Program Inspections Findings, Alleged Violations and Proposed Penalty Sheet.

The Size-Threshold Quantity multiplier is a factor that considers the size of the facility and the amount of regulated chemicals at the facility.

The Adjusted Penalty is the amount of the non-negotiable penalty that is calculated by multiplying the Unadjusted Penalty and the Size-Threshold Quantity multiplier.

Calculation:

JCI Jones Chemicals in Tacoma, Washington facility has 18 employees and uses/stores more than 14 times the threshold amount of chlorine gas regulated under the Clean Air Act - Section 112(r) Risk Management Program. JCI Jones Chemicals, company-wide has 250 employees. After adding the penalty numbers in the Risk Management Program Inspection Findings, Alleged Violations, and Proposed Penalty Sheet, an unadjusted penalty of $5,925 is derived.

Calculation of Adjusted Penalty

1st Reference the Multipliers for calculating proposed penalties for violations found during RMP inspection matrix. Finding the column for greater than 100 employees and the row for greater than 14 times the threshold quantity amount gives a multiplier of 1. Therefore, the multiplier for JCI Jones Chemicals = 1

2nd Use the Adjusted Penalty formula

Adjusted Penalty = $5,925 (Unadjusted Penalty) x 1 (Size-Threshold Multiplier)
Adjusted Penalty = $5,925

EXPEDITED SETTLEMENT PENALTY MATRIX

MULTIPLIER FACTORS FOR CALCULATING PROPOSED PENALTIES FOR VIOLATIONS FOUND DURING RMP INSPECTIONS

Governmental Entities*

Service Size (pop.)	Multiplier
0-10,000	.2
10,001-25,000	.4
25,001-50,000	.5
>50,000	1

*Primarily public drinking water and waste water systems (40 CFR Part 68, pg 31715, dated June 20, 1996)

Private Industry

*times the threshold quantity listed in CFR 68.130 for the particular chemical use in a process

# of Employees	1-5*	5-10*	>10*
1-5	0.1	0.15	0.3
6-20	0.15	0.3	0.4
21-50	0.3	0.4	0.6
51-100	0.4	0.6	0.7
>100	0.6	0.7	1